



English: 2Bac (All Streams)

Unit 3 (Education)

Writing : Report

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Summary

I- Practice 1

II- Practice 2

I- Practice 1

Study the following table about a seminar on students' dropping out of school in rural areas and complete the sample report below :

Organisers	Local education authorities
Topic	Dropping out of school in the countryside: causes and solutions
Date	November 20th
Place	Town hall conference room
Participants	Educators, parents, associations, political officials
Attendance	200 people approximately
Activities	Mini-lectures, workshops
Main ideas	Some causes of the phenomenon : • Poverty • Schools situated far from houses • Children needed in farm work and household chores Recommendations : • Encourage drop-out students to return to school • Support poor families to be able to send their children to school • Sensitize parents and children about the importance of schooling
Evaluation And	• Seminar : fruitful and successful

reaction	Participants : some satisfied with results. Others call for further action
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_____ (Title)
 The town hall conference room was the destination of hundreds of people last _____. The occasion was a seminar organised by _____. The seminar revolved around an urgent topic:

Participants, including _____, _____ and _____ attended the meeting.

The audience reached the estimated figure of _____. The activities included _____ and _____. The participants agreed that there were three main causes of dropping out of school. The first one is _____.

The second cause is _____.

And the third cause is _____.

The participants concluded the seminar with urgent recommendations. They suggested that the ministry should _____.

_____ and _____.

All those who attended the seminar agreed that it was _____ and _____. Most of them were _____ but many others _____.

II- Practice 2

Use the information in the chart to write a report to your school magazine about the 28th Marathon des sables (The sand marathon) which was held in April 2013 :

aim of the Marathon	to collect money for the poor
date and place	from April 5 to 15 in the south of Morocco, near Ouarzazate
distance	about 240Km
competition	competitors carry basic supplies (food, clothes, medical kit,

