

# Writing Samples & Ideas

## طريقة كتابة المواضيع الإنشائية



"Bridge" أول كتاب يضمن لك النجاح:  
- دروس - تمارين - نصوص - فروض  
- نماذج من الإمتحانات الوطنية  
و طريقة كتابة "Writing" + عناصر الإجابة

2

### Advantages & Disadvantages

1

### Causes, consequences & solutions

#### Introduction

.....(x).....is a discussable issue these days because it has advantages as well as disadvantages.	.....(x).....مشكل قابل للنقاش في هذه الأيام لأنه لديه إيجابيات وسلبيات.
Recently, a lot of people discuss the advantages and disadvantages of ... (x).....	مؤخرا، العديد من الناس يناقشون الإيجابيات و السلبيات .....(x).....
Like everything in life, ...x.....has both advantages and disadvantages, alike.	مثل جميع الأشياء في الحياة ... (x).....لديه إيجابيات وسلبيات على السواء.
No one can deny the fact that ...x.....is a controversial issue nowadays because of its good and bad points.	لا أحد ينكر أن ... (x).....موضوع قابل للنقاش وذلك راجع لإيجابياته وسلبياته.



#### Introduction

.....(x).....is a serious problem recently.	.....(x).....مشكل خطير مؤخرا.
Thousands of people suffer from a lot of problems and one of these is ... (x)....	آلاف من الناس يعانون من عدة مشاكل ومن بينها... (x)....
Nowadays, ... (x)....is a dangerous issue not only in Morocco but all over the world.	في الوقت الحالي (x)....مشكل خطير ليس فقط في المغرب ولكن في العالم كله.
In Morocco and elsewhere,... (x).....becomes a risky problem that threatens our life.	في المغرب وفي بلدان أخرى (x)....أصبح المشكل الخطير الذي يهدد حياتنا.
It's obviously noticed that .....(x).....is widely spread in our society.	من الواضح جدا أن .....(x).....ممتشر بشكل واسع في مجتمعنا.

#### Body

First of all, the advantages are simple and clear. The first advantage is..... The second one is ..... Another advantage, which is more important, is .....	في البداية، هناك إيجابيات واضحة. الإيجابية الأولى هي..... الإيجابية الثانية هي..... الإيجابية الثالثة، والتي هي أكثر أهمية هي.....
This topic has some advantages like.....	هذا الموضوع لديه إيجابيات مثلا.....
However, this topic has some drawbacks like.....	ومع ذلك، هذا الموضوع لديه سلبيات مثلا.....
.....and last but not least.....	أخيرا وليس آخرا
Yet, thousands of people can't live without ...x....	ومع ذلك آلاف من الناس لا يستطيعون العيش بدون.....
Other people think that ...x.....is bad because ...x.... has some negative sides.	بعض الناس الآخرين يظنون أن .....سيء لأن لديه جوانب سلبية
Another good / bad point is that.....	النقطة الإيجابية / السلبية الأخرى هي.....



#### Body

First of all, the reasons are simple/ clear/ various/ different The first cause is..... The second one is ..... Another cause, which is more important, is .....	في البداية، هناك أسباب واضحة ومختلفة ومتنوعة. السبب الأول هو... السبب الثاني هو..... السبب الثالث، والذي هو أكثر أهمية هو.....
This problem has some consequences like.....	هذا المشكل لديه نتائج سلبية مثلا.....
To fight and put an end to this problem,.....	لمكافحة و وضع حد لهذه الظاهرة.....
.....and last but not least.....	أخيرا وليس آخرا
All these factors lead to.....	كل هذه العوامل تؤدي إلى.....
To fight this phenomenon, the government should.....	للقضاء على هذه الظاهرة يجب على الدولة أن.....
To eradicate or at least to reduce the danger of this phenomenon, we should.....	للقضاء أو فقط لحد من خطورة هذه الظاهرة يجب علينا.....



#### Conclusion

In brief, I think that ...x....is good and bad at the same time.	باختصار، أظن أن .. (x)....جيد وسيء في الوقت نفسه.
In conclusion, I believe that ...x.....is very important in our life although it has some drawbacks.	في الختام، أظن أنه ... (x)....مهم في حياتنا رغم أن لديه بعض السلبيات.
In short, regardless of its disadvantages, I personally can't live without.....x.....	باختصار، بغض النظر عن سلبياته، أنا شخصيا لا يمكنني أن أعيش بدون .. (x)....
To summarize, it's clear that the advantages of ...x.... out number its drawbacks. All we need is to use it in a positive way.	باختصار، من الواضح أن إيجابياته أكثر من سلبياته. كل ما نحتاجه هو استعمال نقطه الإيجابية.
As I said before, a lot of people, especially young people, can't live without.....x.....	كما قلت سابقا، العديد من الناس وخاصة الشباب لا يستطيعون العيش بدون..... (x)....



#### Conclusion

In brief, I think that the government is the first responsible for this problem.	في الختام، أظن أن الدولة هي المسؤولة المباشرة عن المشكل.
In conclusion, I believe that we all should work hard to put an end to this phenomenon as soon as possible.	في الختام، أعتقد أنه يجب علينا نحن جميعا العمل سويا لوضع حد لهذه الظاهرة في أقرب وقت ممكن.
In short, I personally think that mass media and NGOs can stop this issue that spreads much lately.	باختصار، أنا أظن شخصيا أن وسائل الإعلام والمنظمات غير الحكومية قادرة على حل هذا المشكل الذي انتشر كثيرا في الآونة الأخيرة.
To summarize, it's clear that most under developed countries suffer from this issue, so all they need is to cooperate to eradicate it.	باختصار، من الواضح أن معظم الدول غير المتقدمة تعاني من هذا المشكل. وبالتالي، يجب عليها التعاون للحد من هذه الآفة.
As I said before, this problem is threatening all the world, especially under developed countries.	كما قلت سابقا، هذا المشكل يهدد العالم كله وخاصة الدول غير المتقدمة.



يمكنكم استعمال هذه التعابير والعبارات إذا كان الموضوع له صلة بإيجابيات وسلبيات موضوع ما مثل:

- television
- the cell phone
- living in big cities
- internet
- cars
- advertising (commercials)....., etc.

يمكنكم استعمال هذه التعابير والعبارات إذا كان الموضوع له صلة بالأسباب والنتائج والحلول مثلا:

- dropping out of school
- illiteracy
- road accident
- brain drain.....
- air pollution
- unemployment
- school violence
- early child marriage, etc.

5 Description of a person

The person that I like most is (**name of the person**). He/She is (**my best friend/ my cousin/ my brother/ my sister/ my teacher/ my favourite actor..**). I met him/ her at (**a school/ a party/ a restaurant..**) in (**Marrakesh/ London/ Paris...**). From that time on, he/she has been my favourite and admirable person.

(**name**) is a (**student, journalist, player, artist...**) He/She is (**age**) . He/She is (**height and weight**). His/Her face is .....and his/her eyes are..... His/Her hair is..... He/She usually wears (**clothes**). He/She is (**personal qualities: smart, talented..**). (**Name**) is (**attitudes of other people about him/her**).....

6 Description of a place

The place that I like most is (**name of the place**). It is located in (**the West, East, North, South....**). A lot of people come to this (**city, town, village...**) to enjoy its weather, food, local people interactions and historical monuments.

Thousands of tourists go to (**name of the place**) because they like the weather there. It's usually warm, but sometimes it's cold in the mornings. (**name the place**) is well-known for ....., which makes it unique and admirable.

Concerning the residents, they are funny, friendly and generous. For food, there are some special dishes that you can taste. The traditional one is (**name of the traditional dish**). It's very delicious and tasty. A great number of people love this food.

Other dishes include (**name of other dishes**). They are all mouth-watering. There are numerous historical monuments to sightsee there such as (**names of the monuments**). They are ancient, but attractive. The suburbs of this place are (**names of places outside the city**). They are all peaceful and beautiful.

7 A report

(**the date of the event**), I attended (**name of the activity**) in (**place of the event**). The objective of the event was to (**the objective of the event**). Several people attended it; approximately (**number of the attendants**) were present there. The activity was organized by (**organizers**) and continued for (**4hours, one day, one week,..**). There were a variety of activities during the event. (**presentations, shows, short films, discussions, debate, poster exhibition, workshops, competitions, prize distribution ceremony..**). For me, (**I am happy to attend this event because...../ As far as I am concerned, I liked all the activities because...../ In my view, the event was very informative and ...**)

8 A film review

The film that I liked most is "title of the film". It's (**action, romance, drama, comedy, horror**). I watched it (**on TV/ in the cinema last week/ last night**). It was filmed in (**setting**). The hero's name is (**name of the main actor..**) and the heroine's is (**name of the main actress...**). The story of the film was about..... The movie has a (**happy ending/ tragic ending**). This film lasts (**2 hours and 15 minutes/ 1 hour and 30 minutes..**). For me, it's the best film I have ever watched because.....; so, for this reason and many others, I recommend it to everyone to watch it. It's so exciting!

9 A book review

The book that I liked most is "**title of the book**". The author is (**name of the writer**). It was published in (**the date and place of publishing**). The book was written in (**language**). It's (**fiction, action, romance, drama, comedy, horror...**). I finished reading it (**last year, last week, in 2017...**). The events took place in (**setting: time and place**). The main character is (**the hero's name**) and the other characters are..... The story of the book was about.... The book has a (**happy /tragic ending**). This book is made of (**128 pages/ 199 pages**). For me, it's the best book I have ever read because it.....; so, for this reason and many others, I recommend it to everyone to read it ; it's so interesting.

3 Informal E-mail / Letter

Greeting	Dear friend, Dear Jack,	صديقي العزيز/ صديقتي العزيزة. عزيزي جاك.
Social greeting & reason for writing	I am happy to write to you this Email/ letter. I hope you are fine. Well, I am writing this E-mail to talk about... Thank you for your last E-mail/ letter. It was nice to hear from you. Well, I am writing to tell you about..... It was nice to receive your last E-mail/ letter. I hope you and your family members are doing great. Well,..... I am glad to drop you these few lines. I hope you enjoyed your last holiday. Well, .....	أنا سعيد لأكتب لك هذا الإيميل/ هذه الرسالة. أتمنى أن تكون بخير. أما بعد. أكتب إليك لأخبرك..... شكرا على الإيميل/ الرسالة الأخيرة. جميل أن أسمع عن أخبارك. أما بعد. أكتب إليك لأخبرك عن..... جميل جدا أن أتوصل على الإيميل/ رسالتك. أتمنى أن تكون أنت وعائلتك بخير. أما بعد..... أنا سعيد لأكتب لك هذه السطور. أتمنى أن تكون قد استمتعت بعطلتك. وبعد.....
	I am sorry. I didn't answer you earlier because I was busy preparing for my BAC exams. Well, ..... Thanks for sending me the birthday gifts and cards. That's very kind of you. Well, as you know,.....	أسف جدا لعدم إجابتك في الوقت السابق لأنني كنت مشغولا استعداد لامتحان الباك. وبعد..... شكرا على إرسالك لي هدايا وبطاقات عيد ميلادي هذا لطف منك. وبعد، كما تعلم.....
	That's all for now. Keep in touch. Keep in contact. Yours forever. I hope to hear from you soon. Best wishes. Warm greetings. Lots of love. Write back soon. Your best friend. See you soon. Best regards.	هذا كل شيء. ابق على اتصال ابق على اتصال. صديقتك الأبدية أتمنى أن أسمع عن أخبارك قريبا. أطيب الأمانى تحياتي الحارة. الكثير من الحب. أكتب إلي قريبا. صديقتك المفضل. أراك قريبا. تحياتي الحارة.

4 Formal E-mail / Letter

Greeting	Dear Sir, Dear Sir or Madam,	سيدي, سيدي أو سيديتي.
Opening	Thank you for your last E-mail/ letter which I received this morning. Thank you for your quick reply and to all the information. Thank you for the phone call this morning. Well,..... It was my great pleasure to meet you last week. .... I am so sorry. I didn't answer in the right time. I was abroad on a business trip. ....	شكرا جزيلاً على الإيميل/ رسالتكم الأخيرة التي توصلت بها هذا الصباح. شكرا لكم على ردكم السريع وكل المعلومات شكرا لكم على مكالمتكم هذا الصباح. وبعد.... لي شرف عظيم أن التقي بكم الأسبوع الماضي. .... أنا أسف جدا لعدم الرد في الوقت المناسب. كنت في الخارج في رحلة عمل.....
	I am writing to inform you that..... I am writing regarding/ concerning/ with respect to/ with regard to..... I would like to let you know that...	أكتب لكم لأخبركم أن..... أكتب لكم فيما يخص..... أود أن أخبركم أن.....
	Please, let me know if you need any further information. I am looking forward to hearing from you soon. Please, don't hesitate to ask if you have any more questions or enquiries.	رجاء دعني أعرف إذا كنتم بحاجة إلى مزيد من المعلومات. إنني أتطلع أن أسمع جوايبكم في القريب. رجاء لا تترددوا إذا كانت لديكم أسئلة أخرى أو استفسارات.
Closing & greeting	Yours faithfully, Yours sincerely,	تحياتي واحتراماتي. تحياتي واحتراماتي.

NB. We don't write addresses, names or signatures in exam papers.